



## Souvenir Elementary School Governing Board Minutes Wednesday, January 24, 2018

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**Present:** Jimmy Abraham, Jennifer Bell-Pierre, Krikor Bijian, Catherine Hervieux, Effie Kontakos, Peter Koutroumanis, Vicki Krawczyk, Elisa Mucciardi, Susan Reinblatt, Eugene Sakellaropoulos, Cheryl Smith, Natasha Turgeon-DeBonis

**Principal:** Eric Ruggi

**Secretary :** Cheryl Smith

**Regrets:**

**Guests:** Gary Ersan

Meeting was called to order at 7:10pm,

**0.0 Verification of Quorum** – Jimmy Abraham confirmed the quorum

### **1.0 Approval of Agenda**

*GB-24/01#1: Effie Kontakos moved and Catherine Hervieux seconded the motion to approve the agenda as presented.*

*Unanimous*

*Motion passed.*

### **2.0 Approval of minutes**

2.1 December , 217 meeting (Resolution)

*GB – 24/01#2: Jennifer Bell-Pierre moved and Effie Kontakos seconded to approve the minutes of the December 20, 2017 minutes with the changes.*

*9 yes & 1 abstention*

*Motion passed.*

### **3.0 Business Arising from the Minutes**

3.1 – Eugene Sakellaropoulos has made the survey and will send it on to Jimmy Abraham who will put it online and a link will be sent to parents to complete the survey to assess which workshops they are interested in having offered here at Souvenir.

### **4.0 Correspondence –**

*No correspondence*

### **5.0 Question Period for the Public (Discussion)**

*No questions from the public*



## 6.0 Reports

### 6.1 Principal

- Dec. 20 – Governing Board Meeting
- Dec. 21 – Meeting at Sports Laval
- Dec. 22 – Holiday Breakfast for Kindergarten, Grade 1 and 2,  
- Day 0, in-class holiday activities, last school day before the Christmas break
- Jan. 8 – First day of school following holiday break
- Jan. 10 – Curriculum Night for E51
- Jan. 11 – Cancellation of transportation
- Jan. 15 – Course selection / information for LJA
- Jan. 16 – Staff meeting regarding subject-time allocation for 2018-2019
- Jan. 16 – Laval Elementary Schools Fair
- Jan. 17 – Management & Principals meeting
- Jan. 18 – Concert by Laval Senior Academy Band
- Jan. 19 – Board of Directors meeting at Sports Laval
- Jan. 22 – Ped Day, Crisis Prevention Training for all staff, Kindergarten Information Session for parents
- Jan. 23 – Closure of schools due to inclement weather
- Jan. 24 – Training on Office 365 for all principals
- Jan. 24 – Governing Board meeting
- **Upcoming**
- Jan. 29 – WE assembly with guest speaker for grades 4, 5 and 6, Leadership training workshop for students
- Jan. 30 – Hockey tournament at the Place Bell
- Jan. 31 – Feb. 2 – Grade 5 Winter Camp Field Trip
- Feb. 2 End of Term 2
- Feb. 14 – Food drive for Manoir Ronald McDonald
- Feb. 15 – National Flag of Canada Assembly
- Feb. 22 – Parent-Teacher Night
- Feb. 26 – Tubing at Mont Avila

### 6.2 Home & School

- January 10 H&S Meeting
- Bake Sale is being planned for the Feb. 22 – Parent Teacher Night
- Fun Day – June 14 with inflatables and food in lieu of Family Fun Fest  
*GB-24/01#3: Effie Kontakos moved and Jennifer Bell-Pierre seconded the motion to approve the Fun Day on June 14<sup>th</sup> for the students.*  
*Unanimous* *Motion passed.*



### **6.3 Daycare Program**

- January 11<sup>th</sup> was our first snow day where the Daycares remained open – 54 students attended. The parents respected the Daycare hours of 7am-5pm. The Educators created a game day.
- January 22<sup>nd</sup> was a Ped Day. The Daycare had a PJ party. 38 students attended.
- January 23<sup>rd</sup> the Daycare was closed.
- Educators participated in the CPI training. Natasha reported that 2/3 of the staff have been certified.

### **6.4 Parents Committee**

Next meeting – Feb 1<sup>st</sup>

### **6.5 Teacher Council**

- Subject Time Allocation Proposal – the committee discussed the new subject time allocation proposal which was presented by Mr. Ruggi at last staff meeting. Only one proposal was proposed. That one proposal brought up some concerns as to why it was specifically geared towards Cycle 3. How will this improve our numbers in Kindergarten? Can the board really support the training, the materials, the teachers, and the cost? The committee believes the focus should be more on kindergarten and is open to review or discuss other potential proposals which were spoken of during a previous staff meeting which included suggestions of changing dram to music, etc. Therefore, P Tomecz motions that the 2018-2019 STA stay status quo. The T.C. were all in favour.

### **6.6 Community Reps – no report.**

## **7.0 New Business**

### **7.1 – Subject Time Allocation –**

E. Ruggi explained the process which has taken place at Souvenir over the past few months regarding the options for the Subject Time Allocation – The proposals of replacing Drama with Music, reducing French in Kindergarten, increasing Sports Programs were all considerations which did not go through. It was explained that the STEM (Science, Technology, and Engineering & Math) proposal was presented by the administration as well as a consultant from the Board. After the staff meeting the staff voted by secret ballot. The Staff vote was: – 9 for/ 16 against/ 8 abstentions. Therefore, the only option presented to the Governing Board is keep the STA as the status quo. There was a lengthy discussion with the parent-members expressing concern about the lack of support to the proposal of the STEM program. The teachers expressed their concerns with the lack of support for technology on the part of the board.



The chair outlined our three options for the proposal. Either to approve or reject the proposal of the status quo or to table the proposal. At this point the Governing Board has asked to table this proposal and is requesting that Mr. Ruggi go back to the teachers and the Board to present another solution for the STA.

**7.2 Criteria for the Selection of the Principal** – Mr. Ruggi excused himself for this part of the meeting – the Chair explained the process which is required by the Board annually and copies of the criteria were distributed. Upon discussion it was decided not suggest additions or changes to the criteria.

*GB-24/01#4: Krikor Bijian moved and Vicki Krawczyk, seconded the motion to approve the criteria for the selection of the principal as proposed.*

*9 yes – 1 abstention* *Motion passed.*

At 9:08 Jimmy asked to prolong the meeting to 9: 20

*GB-24/01#5: Jennifer Bell-Pierre moved and Peter Koutroumanis seconded the motion to prolong the meeting as needed.*

*Unanimous* *Motion passed.*

## 8.0 Field trips & Fundraisers

### 8.1 Leadership Bake Sale – evote

*GB-24/01#6: Eugene Sakellaropoulos moved and Elisa Mucciardi, seconded the motion to hold a Bake Sale Fundraiser..*

*11 yes/ 1 abstention* *Motion passed.*

### 8.2 Leadership Summit – evote

*GB-24/01#7: Eugene Sakellaropoulos moved and Krikor Bijian, seconded the motion for the Leadership students to attend the Summit on January 23rd..*

*11 yes/ 1 abstention* *Motion passed.*

### 8.3 Maison des Arts – Gr. 2 & 3 – March 16, 2018

*GB-24/01#8: Effie Kontakos moved and Jennifer Bell-Pierre, seconded the motion for the Maison des Arts Field Trip.*

*Unanimous* *Motion passed.*

### 8.4 Musee Armand Frappier – May 1, 9, 10, 2018

*GB-24/01#9: Catherine Hervieux moved and Elisa Mucciardi, seconded the motion for the Field Trip to the Musee Armand Frappier.*

*Unanimous* *Motion passed.*



Souvenir Elementary School  
École primaire Souvenir

**8.5 Hockey Tournaments in Rosemere – February 5 & 19, 2018**

*GB-24/01#10: Natasha Turgeon-DeBonis moved and Krikor Bijian seconded the motion to attend the Hockey Tournaments on February 5 & 19<sup>th</sup>.*

*Unanimous*

*Motion passed.*

**8.6 March Madness Basketball Tournament at LJA – March 29, 2018**

*GB-24/01#11: Effie Kontakos moved and Susan Reinblatt seconded the motion for the March Madness Field Trip to LJA.*

*Unanimous*

*Motion passed.*

**9.0 Rentals**

9.1 – June 15, 2018 – Garderie Graduation – evening rental for \$200

*GB-24/01#12: Effie Kontakos moved and Jennifer Bell-Pierre, seconded the motion to rent the gymnasium to Sylvia Cristou for June 15, 2018.*

*Unanimous*

*Motion passed.*

**10.0 Varia (Information)**

**11.0 Next Meeting: *Tuesday*, February 20, 2018**

**12.0 Adjournment (Resolution)**

*GB – 24/01#13– Peter Koutroumanis moved and Vicki Krawczyk, seconded the motion to adjourn the meeting at 9:44pm.*

*Unanimous.*

*Motion passed.*

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E. Ruggi

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J. Abraham

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C. Smith